



Europäische Schule RheinMain
The European School

Schulberatungsausschuss 23.09.2024 / School Advisory Council 23.09.2024

Participants:

ESRM: Tom Zijlstra, Gitta Lotz, Daniella Schmitt, Allie Bebb, Marcus Adams, Veronica Özbakir, Andrea Lenz, Kathryn Debroas, Paul Randell, Amanda O'Shaughnessy, Natasha Mackenzie Ford, Helena Riffer, Moritz Mansson, Mark Wilson, Rachel Hamer, Matthew Senie, Wendy Feldbaum, Okkert Havenga, Dominic Rogers, Blair Namnoum

Schülervertretung: Aiwen Han, Lara Deyerling Cruz

Elternvereinigung / Parents Association (PA): Janina Wiebols, Sophia Gross, Sabine Walser, Vanessa Schlüter-Haag, Bernd Gegenheimer, Nikoleta Wenzel

Minutes / Protokoll:

Points from school management / Punkte der Schulleitung

1. Short introduction round

TZ: An additional new secondary classroom on the first will be finished soon raising the number of classrooms to 97. School Mgmt. is looking into increasing the number of educational possibilities (more classrooms, extensions, or buildings) and is currently orientational phase

There are 59 Primary teachers and 97 secondary teachers

Currently, 1684 students from 70 nations are enrolled.

2. Follow-up der letzten Sitzung (Mai 2024):

All toilets in secondary school are now. The Parents' Association mentioned that at Goethe University changing from toilet paper rolls to toilet paper to sheets reduced problems with toilets, which were clogged with whole toilet paper rolls. Additional cleaning during the school day made a positive impact.

Points from Parents' Reps / Punkte Elternvertreter

1. Fragen zur Teilnahme an der Pisa Studie

- wer macht bei der Pisa Studie mit S4 und/oder S5. Alle Klassen (deutsche und/oder englische Section)?



Europäische Schule RheinMain
The European School

- wann werden die Tests stattfinden?
- in welchen Fächern?
- wird das Test-Prozedere mit den Kindern geübt?

The school has been invited by the Secretary General (Sec. Gen.) of European Schools to take part in the Pisa study. Only big schools are asked. We are the only AES, for which the Sec. Gen. has asked the German delegation to allow ESRM to participate. If ESRM takes part, it would be S4 and S5 - depending on the age of students. All language sections will be taking part.

2. Parkplatz / Parking lot

Die Elternvereinigung bittet um Gründung einer „Working-Group“ „Parkplatz/Traffic“, um das Feedback der Eltern besser zu bündeln und um zu pragmatischen zu Lösungen zu kommen.

The Parents' Association (PA) requests the formation of a working group for this topic. The idea is to collect the many suggestions parents have and to find pragmatic solutions for the situation on the parking lots.

The Friday Flyer clarified that the crushed stone parking lot can be used at one's own risk. The Rathaus and Wüstenrot parking lot are private, it can be towed away there.

TZ: The facts are that ESRM is offering 10-15% more parking spaces than are theoretically needed. The school is currently working on this issue with Hessen Mobil, Gelnhausen. A solution for the ethos of parents' behaviour is needed. The biggest problems arise, when parents park their cars in such a way, that other cars cannot leave their parking spots.

JW: Parents, especially from the English section, have many ideas. That is why we would like to create a working group to come up with suggestions for solutions. This also includes bus times. The Parents would like to install a special email address (traffic@es-rm.net) to collect comments and suggestions from parents.

3. Hessentag 2025 in Bad Vilbel (13. - 22.06.2025, www.hessentag2025.de) - Auswirkungen auf die Schule / consequences for the school.

TZ: The last day of written BAC is the first day of Hessentag. We have not heard more. We have been approached about student volunteers for the week. We do not plan to close the school. But the school will do its best to support the students writing BAC exams on June 13, perhaps by offering breakfast to all those coming in earlier to avoid traffic congestion.



Europäische Schule RheinMain
The European School

It is the student's responsibility to arrive on time.

4. Verschiedenes / Miscellaneous

Schulkalender / School calendar: The feedback from parents regarding the new school calendar is very positive.

Protokolle / minutes: im Herbst schreibt die Schule, 2. Sitzung schreibt die Elternvereinigung. For this meeting the school will write the minutes. The PA will write them for the next meeting (2. meeting in November). The Parents' Association requests that the minutes be published more quickly.

MySchoolManagement (MSM): During the summer vacation tests were begun to open for the parents: The system will be used for timetables, attendance and parents' data. Parents will see all emails sent to them by the school. Parents can log on and have a separate section per child. Questionnaires will be on there. Parents will get a link for this. The regular data audit will then be done via the system: parents update within the system. The system also includes a Permission Slip request function. Parents will see their child's attendance with colour coding. The parents' section will include their child's timetable. Students will see it as well. Students and parents will also see on which day there is a test. Teachers can include revision in the system. They will not key in testgrades. For the student a list of all courses, name of teacher teaching and email address will be included

A pilot project will be started this week with S3, because of the S3 Ski trip. All other grades to follow.



Europäische Schule RheinMain
The European School

Schulberatungsausschuss 23.09.2024 / School Advisory Council 23.09.2024

Minutes / Protokoll Secondary meeting:

1. Restructuring Secondary School

From this school year there are two deputy directors:

- one for S1 to S4 including MYP 1-3: Ms. Allie Bebb
- one for S5 to S7 including DP1 of ISRM: Dr. Daniella Schmitt

Their new assistant is: Ms. Jiminez

As part of restructuring at ESRM, four faculty heads have replaced all previous subject heads. Each faculty head covers several subjects. They are:

- Mr. Havenga: all Sciences and ICT
- Ms. Hamer: all languages on offer, L1 to L4. And Latin
- Ms. Feldbaum: Mathematics
- Mr. Senie: Social Science and Human Science

The faculty heads are in charge of:

- Assessments for their subjects - including preparation and organisation of assessment
- Developing the subjects, staying up to date in them
- Pedagogical responsibility
- Ensuring harmonisation for their subjects
- coordinate future book lists and include them in student handbooks
- Responsible use of AI within their subjects
- inter-disciplinary work, such as projects that involve several subjects

Pedagogical Advisors: Dr. Konnerth is now in charge of S5.
harmonization



Europäische Schule RheinMain
The European School

ISRM: There are no structural changes but DP (first year of IB-Diploma program) has commenced.

2. Academics:

BAC performance last school year resulted in a 100% pass rate. The average grade was 77%. 43% achieved more than 80% (the equivalent of a 1,x in the German Abitur)

3. Pedagogical priorities 2024-2025:

Inclusive education - including Special Educational Needs, on which a webinar is taking place on Sept. 24, 2024.

Sustainability

STEM - MINT: Mr. Botella is the new coordinator.

Responsible use of AI: AI policies have been shared with European schools. They must still to be passed by the school? board in February 2025. The school has subscribed to "turnitin" (www.turnitin.com, www.turnitin.de) to find plagiarism. It has been incorporated in Teams. If AI is used, it must be indicated as a source. The school is not suggesting the use of certain models to students, as the situation with AI is constantly evolving. How AI is incorporated into lessons at ESRM and ISRM is decided by the teacher.

Stem – MINT coordinator: Luis Botella.

4. Welcome to our new school presidents (Aiwen Han and Lara Deyerling Cruz - both from S6?)

5. Changes to summative Assessment (B-Tests) for S4-S5 from this year:

.The changes are coming into effect this school year for S4 and S5 and for S6 next school year. They will no longer be called exams but B Tests.

They will consist of one test per day, and three per week. The tests are to be part of a normal school day. Students will continue to follow their schedule after the respective test. Assessment time will therefore be extended.

Alternative assessments can be made in some subjects, such as ICT, Music or Art, as was the case before this change. That will then affect all students who take such a subject. In the summer of 2025 there will still be this kind of B Tests for S4 and an exam week for S5.

The aim of these changes is for students to have a milder exam schedule.



Europäische Schule RheinMain
The European School

This change will require a different way of preparing for the tests from students. The school is working on a concept to support students.

6. Documentation will be sent out to parents shortly to explain everything. The draft plan is ready. **Upcoming events/ enrichment clubs**

See attached presentation:

Clubs: Sixteen enrichment clubs are open to all Secondary students. Only those topics/clubs are offered, for which teachers have volunteered. Some clubs will not take place due to the low number of students who signed up.

ISRM update: There will be no accreditations this year. Personal projects of MYP 5 were very successful (80% achieved the top grade of 6/7).

7. The S4 Language Trips

The language trips have not been canceled and planning is currently underway.

Points from the Student Representatives (student reps) - goals for the year:

Student-to-student tutoring:

The student reps aim to offer student-to-student tutoring by students in higher grades. Tutors would receive a certificate. This would be student-led. A classroom and a supervisor are needed. There will be no payment of students for tutoring. And it is no guarantee for better grades. We're thinking of creating a subgroup for Secondary students on Teams with an excel sheet of offers. The idea is to create a Teams subchannel for Secondary Students with an excel sheet containing the offers. Tutoring would take place during free periods, lunch break or after school. Tbc with deputy directors. The PA welcomes this initiative and is happy to give further input and support.

Used book sales:

Student reps are thinking of offering some kind of system to sell old textbooks to younger students. The aim is to give more information to parents and students about what is on offer. This initiative is to be discussed in a formal way with the deputy directors

Better WiFi for Secondary students:

The WiFi has just been reinforced technically, and new hardware is now installed for up to 1,000 devices - including teachers. This should speed up download- and upload-time. The IT department will reopen it for S6 to S7. Student reps should



Europäische Schule RheinMain
The European School

speak to Ms. Bebb regarding details. The next step is to introduce single user sign-on during the next year. This requires additional hardware.

Many web sites have been blocked: WhatsApp as well as chatting online.

Football:

Students would like to organise a football tournament during the summer fest. This year, Mr Rodwell is outside during period 5 and 6 for double lunch games. He has agreed to organise tournaments during this time.

The school suggests that student reps publicize Eurosport and orchestra and encourage students to sign up.

Clubs:

Student reps are trying to get more students to join clubs. They will bring this up in student council meetings.

If enough students are interested in playing in a rock band, the school is open to offering this club again.

Points from the Parents' Association

1. **Feedback der Schüler und Eltern zu den Stundenplänen** (Uhrzeiten Schulstart, - ende, Freistunden) und damit Verbunden auch Feedback betreffend der Nutzung der Study Areas und der Bibliothek-Öffnungszeiten.
NW: Feedback: auffällig vermehrt Stunden zu Periode 0 und am Freitag Nachmittag. Dies ist eine Herausforderung für Eltern in Bezug auf Fahrgemeinschaften und Beauftragung von B&B.

DS: Eine Lehrerin ist seit Schulanfang krank: Da es sich um Unterricht für S6 und S7 handelte, hat die Schule als Ersatz erfahrene BAC-Lehrer eingesetzt.

Deshalb wurden die Fächer in Stunde 7/8 verlegt.

Ergänzungsfächer (ICT, Politik, etc.) finden immer am Freitagnachmittag statt. In S6/S7 ist es nicht mehr möglich, den Freitagnachmittag freizuhalten. Die Schule tut, was sie kann.

PA: Es gibt auch Probleme in Bezug auf genügend Platz in den Study Areas während der Freistunden. Manche S6-Schüler treffen sich deshalb bei anderen Schülern zu Hause, um zu lernen. Aufgrund der vielen Freistunden bereits in den unteren Jahrgängen sind die Study areas teilweise überfüllt und können nur schlecht zum Arbeiten genutzt werden.



Europäische Schule RheinMain
The European School

2. Feedback der Eltern zu Buchlisten / Parent feedback regarding book lists

Heads of Faculty will coordinate future book lists and include them in student handbooks. The school could buy some books in future. Details will be discussed in the library committee.

3. Nutzung Tablets/Devices (ab S4)

Transparenz und Vereinheitlichung der Nutzung von Devices ab S4 wünschenswert.

NW: manche Lehrer wollen, dass Schüler ihre Handys/Tablets benutzen sollen.

AB: some teachers do not want students to use devices. Some teachers stipulate using the ebook, some stipulate using the printed book. Maybe this should be referred to the Library committee. Faculty heads will coordinate book lists more thoroughly and the school could purchase some books. Information should be sent more clearly to parents.

4. Anregung/Idee der Öffnung der Treppenhäuser im Secondary Gebäude um 8.30h damit Schüler*innen

- eine frühere Möglichkeit haben zu den Spinden zu gelangen (um Materialien auszutauschen, zu storagen o.ä.)
- die WCs zu besuchen
- um pünktlich mit den erforderlichen Materialien am Klassenraum sein zu können, damit der Unterricht pünktlich starten kann

TZ: School is open from 8:30

5. Bezugnehmend auf das letzte SAC Protokoll (Mai 2024) - „Onboarding“ neuer Lehrer

- Wie ist der Ablauf/das aktuelle Prozedere?
- Wie kann die Elternvereinigung unterstützen?

TZ: There is a working group on onboarding within the European School System. We are represented. Details of onboarding are confidential.

Parents could help with accommodation for new teachers. A buddy system is in place.

6. Student Mobility Programm

- Wie viele Schüler wurden aufgenommen und entsandt?

DS: Three students are at ESRM, three students are at other European Schools.



Europäische Schule RheinMain
The European School

- Wie lief die Eingliederung hier bei uns? The only problem seems to be registering for Melomi restaurant.
 - Gibt es Feedback wie es den entsandten Schülern geht? Feedback from Brussels IV is positive.
- We have more students who are abroad for 6 months to 1 year.

7. Feedback seitens der Eltern zum Format der Elternabende

JW: Some parents could not open the video until it was uploaded to the school's website. The parents would welcome charts with the names of the teachers per subject; these were missing this year.

Parents request different times/days for secondary parents evenings, to ensure that parents with more than one child in Secondary have a better chance of attending the meeting with the class teacher. Two different days would be ideal. The get-together was great. Parents suggest that teachers wear name tags.

8. Verschiedenes / AOB

Danke für den schnellen Ersatz von Frau Schäfer - danke an Frau Savic und Frau Desiogliu.

NW: Danke für die schnelle Lösung beim Stundenplan für L1 DE

Meeting closed at 17:55



Europäische Schule RheinMain
The European School

Schulberatungsausschuss 23.09.2024 / School Advisory Council 23.09.2024

Minutes / Protokoll Primary meeting:

1. Educational Support Update – Mrs. O’Shaughnessy – presentation attached
Mr Adams reminds that the change to a trimester system ensures that the children have more support during the year as some of the support is going to be taken for cover.
 - PP-P1 30 min support per week
 - P2-P5 1 hour per week
 - at the end of the term, the parents receive a short report on the child's development/performance
 - Enrichment:
 - at the end of the term parents will be invited to an event at which the children present their projects
 - L2 enrichment, the pupils work with materials/books from the L1 section.
 - IX students also present their projects at the enrichment event - parents association asks that future enrichment invitations explain in more detail what the courses involve.
 - 392 pupils participate in the programs (support & enrichment)
 - Digital portfolio now in P4-P5, as of the schoolyear 25/26 also in P3

2. New Technology in the Primary School – Mr. Randell
Mr Randell explains that new laptops have been purchased and replaced the 2018 laptops.
 - The new laptops also provide a tablet mode and can be used with a digital pen.
 - IT managed to “save” 14 of the older laptops where children can login with their personal MS Teams login.
 - His presentation can be found attached.

2. Talk For Writing – a new writing approach in EN Section – Mrs. Mackenzie Ford



Europäische Schule RheinMain
The European School

Mrs Mackenzie-Ford gives a presentation about “Talk for writing”.

- A writing training was given to the English section colleagues over two days during Induction week.
- The program is based on “Imitate”, “Innovate” and “Invent” which is adapted to the different grades by the teachers.
- Started in L1EN, and developing in L2EN. Further development into DE section will be considered in the future based on success in EN section.
- Her presentation can be found attached.

4. Assessment Policy Implementation Update – Frau Riffer

- Ms Riffer gives an update about the updated assessment policy.
- She gives an explanation how the assessment works and what the teachers take into consideration to find the mark.
- Explanation of why the benchmark assessments are used to show parents in the beginning of the year some possible gaps in the knowledge of their children.
- In the future report, a five-star-system is going to be used. All stakeholders have had the new policy for Assessment.
- before hand out the reports (Feb 2025) there will be an information event for all parents to understand the new assessments/five-star-system

Points from the Parents’ Association

1. Nachfrage und Feedback seitens der Eltern zu den projektbasierten Enrichment-Kursen – diskutiert unter Punkt 1 Primary Teil - siehe oben.
2. Verschiedenes

AOB